



Central Oklahoma Humane Society FUNDRAISER INFO SHEET

Thank you for your interest in hosting a fundraiser to benefit the Central Oklahoma Humane Society. We're grateful for your support! Please complete the following form and return it to the attention of Amy Shrodes by e-mail to amy@okhumane.org, or by mail to 9300 N. May, Suite 400-281 Oklahoma City, OK 73120

Today's Date: _____ Fundraiser Date(s): _____

Fundraiser Times: _____ Fundraiser Location(s): _____

Type of Fundraiser (Circle One): Event Shop and Give Promotion Other _____

Anticipated Donation Amount (Circle One): Under \$250 \$250-\$500 \$500-\$1,000 \$1,000-\$5,000 \$5,000+

Will fundraiser participants be asked to present a flyer or code at checkout for the donation to take place? Yes No

If the date of your fundraiser conflicts with another event already on our calendar, can it be moved? Yes No

Name of Organization or Individual Hosting the Event: _____

Contact Name: _____

Contact Title: _____

Street Address: _____

City, State, Zip: _____

Contact E-mail Address: _____

Contact Phone Number: _____

Organization or Event Website: _____

Name of Fundraiser: _____

Description of Fundraiser and Associated Activities (attach separate sheet if needed): _____

Do you anticipate that OK Humane staff and/or volunteers will be involved in the planning and/or execution of your fundraiser? Yes No

If yes, please describe involvement: _____

Will an admission fee be charged? Yes No

Would you like OK Humane to handle ticket sales or RSVPs on your behalf? Yes No

Ticket Price(s): _____ Tickets On Sale Date: _____

Ticket Purchase Website: _____ Ticket Purchase Phone Number: _____

Ticket Purchase Location(s): _____

Will tickets be mailed or e-mailed to attendees in advance of the event? Yes No

Will tickets be available at will call? Yes No

Will attendees be checked in via guest list at the door? Yes No

Will tickets be available at the door? Yes No

Is this event open to the public or by invitation only? _____ Fundraiser/Venue Capacity: _____

Has your fundraiser taken place before? Yes No

If yes, when? _____ If yes, what is the typical amount raised for your chosen charity? _____

Are there other beneficiaries besides OK Humane? Yes No

If yes, please list other beneficiaries: _____

Will your donation be made based on a percentage of sales from your fundraiser or promotion? Yes No

If yes, what percentage of total sales will be donated? _____%

Is a company or organization providing financial support for your fundraiser? Yes No

If yes, please list company/organization name(s) and contact names: _____

If your fundraiser is a store/restaurant promotion, please list all participating locations and addresses:

Please explain your publicity/promotion plans. For example, press releases, flyers, radio/TV, printed ads. _____

Please list any additional information about your fundraiser that will help us to make it as successful as possible:

Thank you!